UC OATS-Outside Activities Tracking System
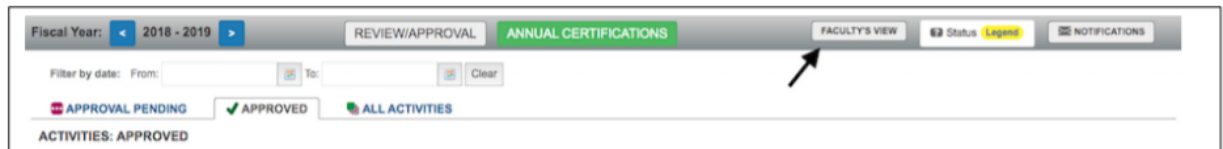
Department Chairs

UC Oats Tracking Process

1. Visit: https://ucmerced.ucoats.org/
2. Login to OATS

3. Sign in with two-factor authentication
   a. UCM NetID & Password
4. Click on FACULTY'S VIEW

5. If you have no Category II or approved Category I activities to report, click on Annual Certification.

   If needed, instructions for completing Annual Certification - with No Activities are available at the UC OATS Training website.
6. If you have Category II or approved Category I activities to report:
   a. Check to make sure you are in the correct fiscal year before proceeding. Example: You need to report activities for your 2018-19 Annual Report -> click to fiscal year 2018-19 to complete your reporting.
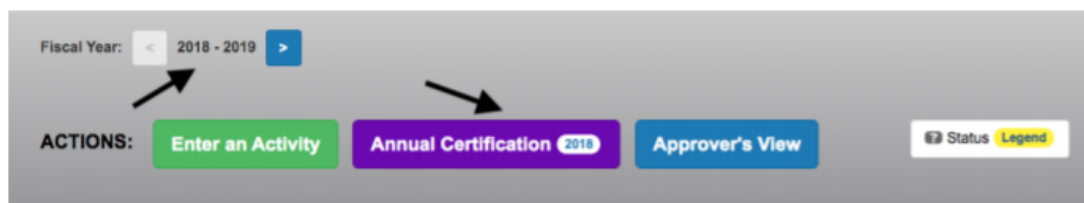
   b. On APO's OATS Resources and Training webpage, refer to the appropriate instructions (i.e., Faculty with Category II Activities or Faculty with Category I Activities) to complete and certify your annual report.