Position Planning for Academic Research Titles

This tool is designed to assist in planning for the hiring and advancement of academic employees using the following titles:

- Postdoctoral Scholar
- Specialist (Junior, Assistant, Associate, and Full)
- Project Scientist (Assistant, Associate, and Full)
- Professional Researcher (Assistant, Associate, and Full)

Helpful Hints:

- All positions should be filled through an open search. A search waiver or search exemption may be possible provided that system-wide guidelines are followed. All recruitments, waivers, and exemptions must be approved via AP Recruit prior to the appointment process.
- An individual can only hold a postdoctoral scholar position for no more than five years. Please note that the five-year maximum includes time as a postdoctoral scholar at other institutions.
- An individual can only hold a junior specialist position for no more than two years. A third year may be approved by the Vice Provost as an exception.
- Principal Investigators (PIs) should mentor postdoctoral scholars and other academic researchers in a way that advances their careers and encourage them to engage in the merit and promotion process. Even if no change in title is anticipated, PIs should budget a minimum of 5% salary increase per year for academic researchers.
- If an international researcher is here on a visa and the appointment percentage is reduced, there may be visa implications. Please check with International Students and Scholars before reducing the percent time of an international scholar.

1. Is a high-level of expertise required?
   - If no, Junior Specialist. If the appointee does not meet the Junior Specialist criteria, this may be a staff research position. Contact staff Human Resources for more information about staff research assistants.
   - If yes, go to Question 2.

2. Is a terminal degree (ex: PhD, MD, DVM, JD, DSc, DrPH, MFA) in the relevant discipline required?
   - If no, go to Question 3.
   - If yes, go to Question 4.

3. Will the candidate be expected to provide advance technical leadership based on extensive expertise and experience?
   - If no, Assistant or Associate Specialist.
   - If yes, Associate or Full Specialist.

4. Is the appointee expected to co-author peer-review publications?
   - If no, go to Question 3.
   - If desirable by not required, go to Question 3.
   - If yes, go to Question 5.

5. Has the candidate previously held a postdoctoral position, or is the candidate currently a postdoctoral researcher at UC Merced or elsewhere?
   - If no, entry-level Postdoctoral Scholar.
   - If yes, go to Question 6.

6. Will the candidate have been in a postdoctoral position for a total of five year during the proposed period of employment at UC Merced? (Note: An individual can only be a postdoctoral scholar, across all institutions, for no more than five years.)
   - If no, high-level Postdoctoral Scholar or Project Scientist. A candidate in a postdoctoral position with active grants as a PI is eligible for appointment in the Professional Research series.
   - If yes, go to Question 7.

7. Is the candidate currently prepared to lead portions of a major research project?
   - If no, Assistant Project Scientist.
   - If yes, go to Question 8.

8. Is there an expectation that the candidate will advance professionally through creative intellectual leadership of major projects, including as lead author on peer-reviewed publications, lead PI on grants, or in a leadership role in large, collaborative grants?
   - If no, Associate or Full Project Scientist.
   - If yes, Professional Researcher.