

## GSR Salaries for 2024

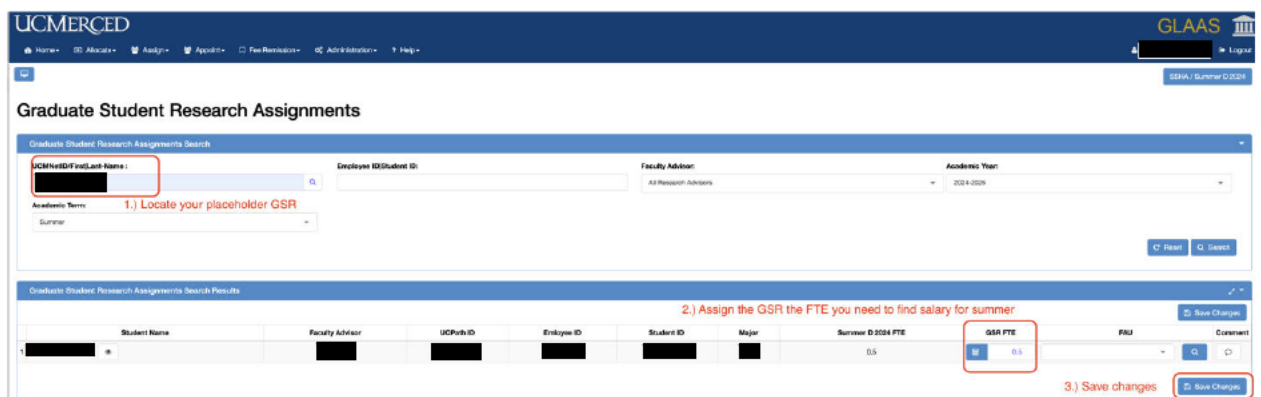
We noticed an increase in requests for estimated Summer 2024 salary for Graduate Student Researchers (GSRs).

As a friendly reminder, school processors may generate the summer salaries for Summer 2024 by following the below steps:

### 1. Set your Global Select to Summer 2024



### 2. Selecting a placeholder GSR from your respective school and assigning them the FTE on the Assign screen.



- On the Appoint screen, you can set the appointment dates and service dates based on the dates you need to capture:

The screenshot shows the 'Appoint Graduate Student Researchers' interface. At the top, there are search filters for UCMNetID, Procession, RA/Fund, and PIP. Below these are fields for Academic Year (2024-2025) and Academic Term (Summer 0). The main table lists appointment details. A red circle highlights the 'Appointment Dates' and 'Service Dates' columns. Red text annotations are present: '1. Appointment Term Date should auto-populate when you selected the correct appointment term' pointing to the 'Appointment Term' dropdown, and '2. Set the service dates to mirror the appointment start and end dates' pointing to the 'Service Dates' input fields.

- Go to Salary Info on the Appoint screen

This screenshot is similar to the previous one but focuses on the 'Salary Info' column. A red circle highlights the 'Salary Info' column header in the table. A red annotation '1.) Click "Salary Info"' points to this column. The rest of the interface, including the search filters and other table columns, remains the same.

5. Set the Salary Step, check the pay start and end dates, the Pay Distribution (FTE) and then click the calculation to generate the salary being requested by the PI or need to determine.

Salary Information for ██████████

Title: Graduate Student Researchers, FTE: 0.5000, School: School of Social Sciences, Humanities and Arts Year: 2024-2025, Term: Summer

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**Basic Salary Info**

Basic:	Paid Frequency:	Salary Rate/Step Number:	Monthly Salary:
11 (Monthly)	12 (Monthly)	60900 (A1)	\$ 5415.83
Earn Code:	Rate Code:	Time Code:	Actual Salary:
ASN - Additional Summer Non-DPC (ASNs Only)	UC_SM - Annual Rate (Staff/Academic)	Z	\$ 8064.73
Gross Monthly Earnings:			
\$ 2707.91			

1.) Select the salary step from the dropdown menu.

4.) Click the calculator icon to the right of the actual salary field in order for the system to calculate the salary based on appointment dates, salary step and FTE.

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**Detailed Salary Info**

Pay Start Date	Pay End Date	Acc-DC-Fund	CCoA Name	Project Code / CCoA Suffix	Pay Dist	Fund Dist	Salary Rate	Actual Salary	RA/FA	PI	Remove
05/17/2024	08/15/2024		Ro CCoA	Project Code: CCoA Suffix:	0.5 FTE	100 %	\$1000	\$ 8064.73			

2.) Check that the pay start and end dates mirror the appointment and service dates

3.) Check that the Pay Distribution is the correct FTE

Add New CCoA

Close