

EMERITUS AND RECALL JOB CODE GUIDANCE

Title series pre-retirement	Ladder Rank ¹	Academic Senate ²	Faculty ³	Emeriti job code ⁴ , if applicable (see explanation)	Recall Job Code ⁵ (see definition below)
Professor	X	X	X	1132 Professor Emeritus	1700 Recall Teachng, 1702 Recall Faculty, or 1701 Recall HCOMP
Professor in Residence		X	X	3249 Senate Emeritus	1700 Recall Teachng, 1702 Recall Faculty, or 1701 Recall HCOMP
Professor of Clinical		X	X	3249 Senate Emeritus	1700 Recall Teachng, 1702 Recall Faculty, or 1701 Recall HCOMP
Health Sciences Clinical Professor			X	3800 Non-Senate Academic Emeritus	1700 Recall Teachng, 1702 Recall Faculty, or 1701 Recall HCOMP
Adjunct Professor			X	3800 Non-Senate Academic Emeritus	1700 Recall Teachng, 1702 Recall Faculty, or 1701 Recall HCOMP
Lecturer SOE/Sr. Lecturer SOE in the AES		X	X	1620 LSOE Emeritus or 1621 Sr. LSOE Emeritus	1700 Recall Teachng, 1702 Recall Faculty, or 1701 Recall HCOMP
Specialist in Cooperative Extension				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
Specialist				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
Professional Research				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
Project Scientists				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
Unit 18 Lecturer			X	3800 Non-Senate Academic Emeritus	1700 Recall Teachng
Unit 18 Supervisor of Teacher Education			X	3800 Non-Senate Academic Emeritus	1700 Recall Teachng
Child Development Demonstration Lecturer			X	3800 Non-Senate Academic Emeritus	1700 Recall Teachng
Continuing Educator				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
Academic Coordinator				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
Academic Administrator				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
Librarian				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
Assistant/Associate University Librarian				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)
University Extension Teacher				3800 Non-Senate Academic Emeritus	3802 Recall Non-Faculty Acad (exempt) or 3812 Recall Non-Faculty Acad NEX (non-exempt)

¹**Ladder Rank:** Faculty holding tenured titles or non-tenured titles in a series in which tenure may be conferred. These series are: Professorial, Clinical Professor of Dentistry, and Supervisor of Physical Education series. APM 110-4 (22)

²**Senate:** Regents' Standing Order 105.1 defines the following as members of the Academic Senate: the President, Vice Presidents, Chancellors, Vice Chancellors, (academic) Deans and Provosts, Directors of academic programs, the chief admissions officer on each campus and in the Office of the President, registrars, the University Librarian on each campus of the University, members of the Professor series, Professor in Residence series, and Professor of Clinical (e.g., Medicine) series, Acting Professors, Acting Associate Professors, Lecturers with Potential for Security of Employment, Lecturers with Security of Employment, Acting Lecturers with Security of Employment, Senior Lecturers with Security of Employment, and Acting Senior Lecturers with Security of Employment. APM 110-4 (4)

³**Faculty:** A member of the faculty of the University is an academic appointee in a School, College, Division, Department, or Program of instruction and research who has independent responsibility for conducting approved regular University courses for campus credit. As an exception, students in a UC degree program who teach independently within their discipline are not considered faculty. APM 110-4 (15)

⁴**Emeritus Status:** The title suffix Emerita/Emeritus shall be conferred, upon retirement, on every Professor and Associate Professor. For other Senate titles and non-senate academic personnel, please review APM 120 for guidance. Exceptions to the criteria are not permitted.

⁵**Recall Job Code Definitions**

1700, RECALL TEACHNG – for recall appointment with teaching duties only.

1701, RECALL HCOMP – for recall appointees who are members of the Health Sciences Compensation Plan.

1702, RECALL FACULTY – for recall appointees with a combination of teaching, research, clinical, and/or administrative duties. Also, job code 1702 is used for recall appointees with only one of these duties, except for teaching. For

3802, RECALL NON-FACULTY ACAD – for exempt recall of non-faculty academic appointees such as Academic Coordinators, Academic Administrators, Professional Research Series, Specialist, and Librarians.*

3812, RECALL NON-FACULTY ACAD NEX – for non-example recall of non-faculty academic appointees such as Academic Coordinators, Academic Administrators, Professional Research Series, Specialist, and Librarians.*

*Note, academic personnel may only be recalled to engage in duties they performed in their pre-retirement title.