

ADVANCEMENT DEAN'S LETTER

TO: Keith Alley, EVC and Provost

FROM: Dean, School of _____

Date:

Re: Dr. Joe Candidate, Merit Review

I am pleased to transmit the attached recommendation for a merit increase for Dr. Joe Candidate, from Assistant Professor Step II to Assistant Professor Step III. The case analysis and accompanying materials amply demonstrate satisfactory progress in the areas of scholarship, teaching, and service.

Dr. Candidate's scholarship during this period of review includes one journal article, one book chapter, and substantial progress on his book manuscript. Of particular note is the publication of an article in one of the main journals in his area of (research). His teaching record for course (discipline), a very difficult course to teach, has been solid. And his service has included search committees, system-wide committees, and a myriad of other duties. I have been especially impressed by the fact that he has been the most effective faculty advocate for the (name of institute/program/project, etc) and has articulated its value to the university with great eloquence. He also was the one of the only faculty members to participate in UCM events and represented the university extremely well in that capacity.

I believe that Dr. Candidate has made a very strong start as a faculty member, and unequivocally support the recommendation for the merit increase.